



Annual Report 2018

members | reputation | results

The Otago Chamber of Commerce Incorporated

Notice of Meeting

Of the one hundred and thirty first Annual General Meeting of the Otago Chamber of Commerce Incorporated.

Date Thursday 25 October 2018

Time 4:45pm

Venue The Edgar Centre
116 Portsmouth Drive
Dunedin

General Business

Any general business must be notified to the Chief Executive by 5pm Thursday 18th October 2018.

Business

1. Apologies
2. Confirmation of minutes of the 131st Annual General Meeting
3. Matters Arising
4. To receive and adopt the annual report and financial statements for the year ended 30 June 2018
5. To record the appointment of auditor
6. To consider any general business that may be legally brought before the meeting

Register your attendance at the 131st Annual General Meeting no later than 5pm, Monday 18th October 2018. Phone 03 479 0181 or email office@otagochamber.co.nz

The Otago Chamber of Commerce Incorporated

Directory

Nature of business	Business services
Registered office	Level 3, Public Trust Building 442 Moray Place, Dunedin
Postal address	PO Box 5713, Dunedin 9058
Phone	03 479 0181
Email	office@otagochamber.co.nz
Website	www.otagochamber.co.nz
Incorporation Number	226943
Inland Revenue Number	10 356 997
Bankers	Westpac
Auditor	Crowe Horwath New Zealand Audit Partnership
Lawyers	Staley Cardoza

Board of Directors

Elected

Alan Preston	Bedpost
David Shelton	J W Smeaton Ltd (President)
Karen Bardwell	Oyster Recruitment (Vice President until December 2017)
Michael van Aart	Van Aart Sycamore Lawyers
Professor George Benwell	University of Otago Business School
Rebecca Twemlow	Firebrand (Vice President)
Mark Cameron	Action Engineering

Appointed

Grant McKenzie	Allied Press
Pete Bernhardt	University of Otago
Adrienne Ensor	Cooke Howlison Toyota
Sandy Graham	Dunedin City Council

Committees

George Benwell	Business Awards Chair
Grant McKenzie	Audit and Finance Chair
Neil Finn-House	Retailers Chair
Scott Sinclair	Central Otago Advisory Chair
Scott Willis	Energy Chair
Sophie Barker	Tourism Chair
Stephen Halliwell	North Otago Advisory Chair

NZCCI Representatives

Dougal McGowan

Life Members

Bevan Rickerby | Chris Staynes | David Humphrey, VRD, JP
Steven Brocklebank | John Christie

Chamber Team

Dougal McGowan (Chief Executive)

Bruce Dunn | Karen McCleery | Cara Bradley

Katie Greene | Kevin Flaws | Kim Cox | Gemma Allan

Sarah Rickerby | Tania Lane | Nicky Aldridge-Masters

Stephanie Cox | Tara Druce | Julie Ford

Otago Chamber of Commerce Incorporated

President and Chief Executive Report

The 2017/2018 year has been a challenging and rewarding year for the Chamber.

The sudden death of Karen Bardwell (Deputy Chair) hit us all very hard. I would like to acknowledge all of the work Karen put into our organisation. Our thoughts remain with her family and friends.

The 2017/2018 year has been a very busy year. We have had more events and engagements than ever. Our membership numbers have increased after a period of decline.

The addition of new training and events saw higher levels of engagement with membership. The Leadership Academy, Prince2 and information sessions all proved popular with members.

BA5's continue to grow in popularity, with increased number again in Dunedin but the doubling of numbers in the regions shows our closer connections throughout the region.

It is pleasing to see a surplus for the year.

The 2018/2019 year will be an exciting one for the Chamber as we continue with our future vision.

I would like to thank Dougal and his team for the tremendous efforts they have put in over the past year.

I would like to thank my fellow Directors - the vision, support and expertise they provide has been invaluable.

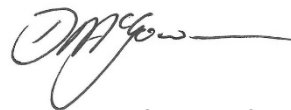
The Board and the Chamber are future focused and have started work on the future direction of the Chamber focusing on member and non-member needs and wants. This will shape the direction of the

Chamber into the future so that a sustainable future is assured.

I would also like to thank sponsors, committees and partners, along with our members. You have all contributed to a productive and successful year.



David Shelton | President



Dougal McGowan | Chief Executive

Otago Chamber of Commerce Incorporated

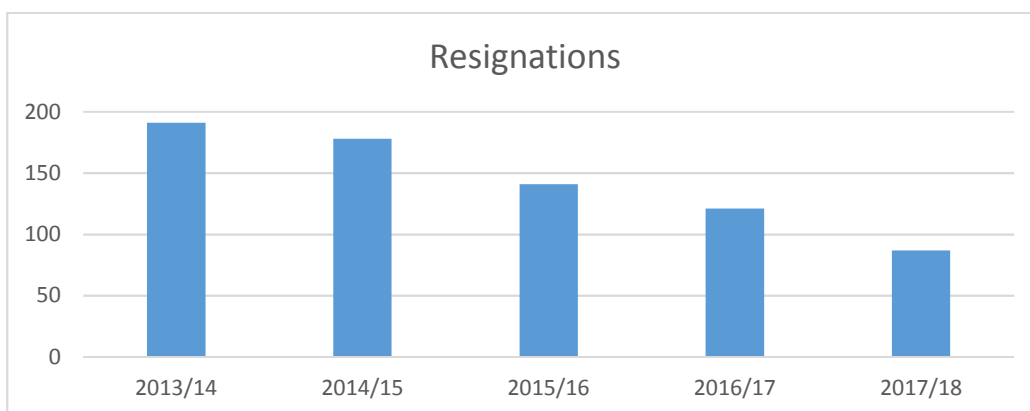
Members

<u>Total Membership</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>
	963	938	953

Regional membership continues to improve at just under 25% of total membership. There are now more members than in previous years, there has continued to be a positive turnaround with an increase in the number of new members and a decrease in the number of resignations.

31 new members joined the Chamber in the regions, along with 80 new members in Dunedin. Overall there was an increase in new members from last year, and was again higher than the previous years, at 111 new members.

Resignation numbers were the lowest for 14 years at 86 and some of these we absorbed under franchisees, thus still engaged with the Chamber network. 31 businesses were sold, closed, relocated or just gone.

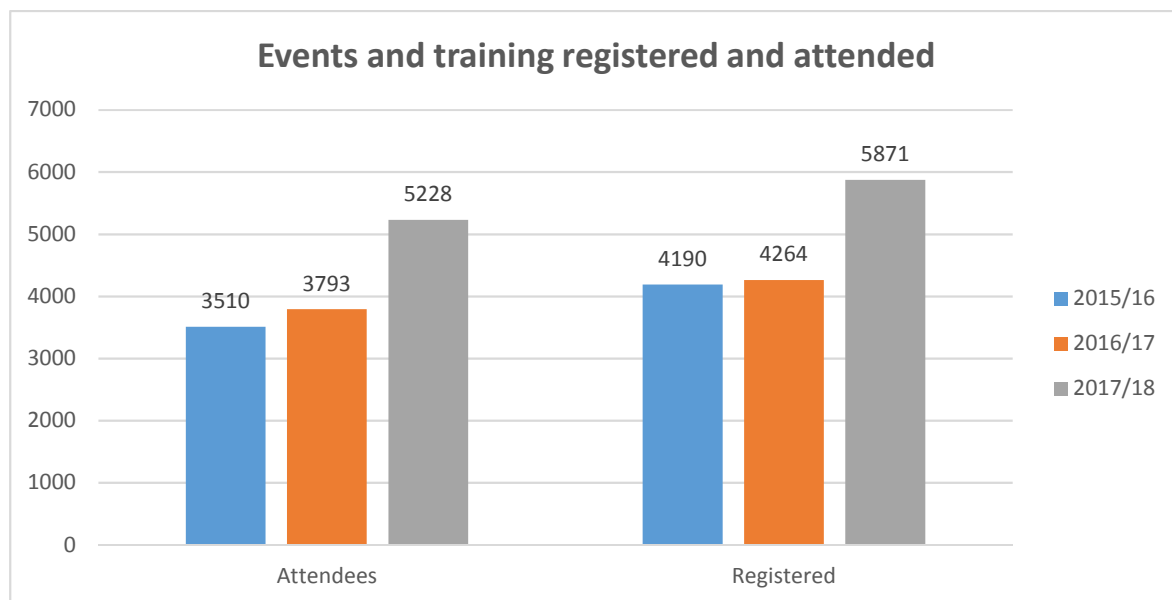


Activities/Training

Total Training and Events	2018	2017	2016
Training and Events Run	241	213	208
Training	111	112	129
Events	128	82	79
Awards	2	0	3
Attendees	5228	3793	3501
Participation Rate	89%	91%	83%

A good mix of training events were offered to members over the 12 months including two golf tournaments in Alexandra and Dunedin. There were 37 events run across the region providing direct contact with members, as well as the monthly networking functions. There were also activities for the Central Government elections and increased numbers of BA5s throughout the region.

28 Kiwi host programmes, 31 Not for Profit sessions and 95 presentations, guests or chamber specific activities were delivered. The wide selection of other workshops included Prince2 Project Management, Team Leader training, and we introduced our leadership academies.



Reputation

Partnerships

The Chamber continued to work closely with partners and strategic organisations in the Otago region including:

- The Dunedin City Council
- The Otago Regional Council
- The Clutha District Council
- The Central Otago District Council
- The Waitaki District Council
- Grow Dunedin Partnership
- Otago Community Trust
- Project China
- Study Dunedin
- Youth Employment Success (YES)

Submissions

Submissions were made on the 5 district Council Long term plans as well as:

- Dunedin Destination Plan
- Dunedin 5 Star Hotel Consultation
- Waitaki District Council: Historical Precinct
- Easter Sunday trading x 4
- Central Otago wards review
- Manuherikia irrigation meetings
- North Otago Roading Investment
- Freedom Camping
- Festivals and Events

We also made other supporting advocacy reports:

Taxation review

Otago Chamber of Commerce Incorporated

Results

Energy Leaders

We continue to lead business and community in energy sustainability and responsible business.

Employment Initiatives

The For Trades Apprenticeship Trust continued to be managed by the Chamber, employing and mentoring apprentices for automotive, building, creative, joinery and plumbing trades.

Finances

The Chamber reported a small annual profit for the second time in 5 years. However, the costs of offering services and advocacy to members keep increasing in an environment where contracts, sponsorships and external funding are becoming harder to access. The Chamber is updating its strategic plan and operational plan to look at ways to add value for members and create financial sustainability.

Hail

The Chamber continues its own electronic newsletter "Chamber Chat" allowing more member stories and successes to be told on a regular basis and to share other business updates and information. There are still above industry standards of engagement through this media. Engagement continues to grow through both our Facebook profiles and LinkedIn.

Leadership Academy

This new programme allowed participants access to the wealth of knowledge and experience of a number of well-known and respected business leaders from the region.

Membership

Several strategies were set in place to ensure engagement of members in Chamber services and communications. The Chamber welcomed 111 new members, which was an increase again on the previous 5 years. We also had the lowest number of resignations since 2004 and the second lowest since data was collated in 2000.

Networking

27 BA5s were held around the region. 11 in Dunedin attracted 1435 attendees, with 16 in the regions attracting 820 attendees.

Regional Partner Network

280 businesses were engaged by the Chamber as part of the contract held with New Zealand Trade and Enterprise, with 216 capability vouchers issued at a value of \$210,542 for follow-up training and development programmes.



Special Purpose Financial Report

for the year ending 30 June 2018

Contents

Statement of financial performance	Page 1
Statement of changes in equity	Page 1
Statement of financial position	Page 2
Statement of accounting policies	Page 3
Notes to the financial statements	Page 3
Independent auditors' report	Page 8

Otago Chamber of Commerce Incorporated
Special Purpose Financial Report for the year ended 30 June 2018

Statement of financial performance

For the year ended 30 June 2018

	Note	Consolidated		Chamber	
		2018 \$	2017 \$	2018 \$	2017 \$
Chamber revenue		1,212,974	1,147,643	1,214,538	1,134,658
Other income	3	10,522	10,881	10,522	10,881
Total revenue		1,223,496	1,158,524	1,225,060	1,145,539
Chamber expenses	5	1,198,744	1,112,102	1,201,747	1,099,117
Net profit (loss) before					
Income tax		24,752	46,422	23,313	46,422,
Income tax expense		0	0	0	0
Net profit (loss)		24,752	46,422	23,313	46,422

This statement is to be read in conjunction with the notes to the financial statements on pages 3 to 7

Statement of changes in equity

For the year ended 30 June 2018

	Note	Consolidated		Chamber	
		2018 \$	2017 \$	2018 \$	2017 \$
Balance at 30 June 2017		541,046	494,624	541,046	494,624
Net profit (loss)		24,752	46,422	23,313	46,422
Balance at 30 June 2018		565,798	541,046	564,359	541,046

This statement is to be read in conjunction with the notes to the financial statements on pages 3 to 7



Otago Chamber of Commerce Incorporated
 Special Purpose Financial Report for the year ended 30 June 2018

Statement of financial position

As at 30 June 2018

	Note	Consolidated 2018 \$	2017 \$	Chamber 2018 \$	2017 \$
Equity		565,798	541,046	564,359	541,046
Represented by:					
Current assets					
Cash and short term deposits		445,837	294,300	442,284	290,937
Receivables	6	214,254	165,401	214,254	163,603
Inventory	7	512	457	512	457
Investments	8	0	25,673	0	25,673
Provision for income tax		2,494	3,301	2,494	3,301
		663,097	489,132	659,544	483,971
Non-current assets					
Investments	8	59,183	90,439	59,183	90,439
Investment in subsidiary	9	0	0	2,114	2,114
Plant and equipment	10	61,349	70,115	61,349	70,115
		120,532	160,554	122,646	162,669
Total assets		783,629	649,686	782,190	646,640
Current liabilities					
Payables	11	217,831	103,253	217,831	100,207
Term Loan	12	0	5,387	0	5,387
Total liabilities		217,831	108,640	217,831	105,594
Net assets		565,798	541,046	564,359	541,046

Approved for and on behalf of the Board of Directors

Director 

Date 25 September 2018

Director 

Date 25 September 2018

This statement is to be read in conjunction with the notes to the financial statements on pages 3 to 7



Notes to the financial statements

Note 1 Reporting entity

The Otago Chamber of Commerce Incorporated (the Chamber) is a society registered under the Incorporated Societies Act 1908.

The Chamber's mission is to lead, develop and promote the interests of business for the benefit of the Otago community.

The special purpose financial report comprises statements of accounting policies, financial performance, changes in equity and financial position as well as notes to the financial statements contained on pages 3 to 7 of this special purpose financial report.

Note 2 Statement of accounting policies

Basis of preparation

The financial statements have been specifically prepared for the purposes of meeting the Chamber's income tax requirements and reporting to members.

Historical cost

These financial statements have been prepared on a historical cost basis, except for certain assets which have been revalued as identified in the specific accounting policies below. The financial statements are presented in New Zealand dollars (NZ\$).

Changes in accounting policy

There have been no changes in accounting policies from those in the prior year.

Consolidated financial statements

Subsidiaries are those entities controlled directly by the Chamber. The financial statements of subsidiaries are included in the consolidated financial statements using the purchase method of consolidation. The effects of intra-group transactions are eliminated in preparing consolidated financial statements.

Specific accounting policies

Accounts Receivable

Receivables are stated at their estimated realisable value after providing against debts where collection is doubtful. Individual debts that are known to be uncollectible are written off in the period that they are identified.

Property, plant and equipment

Property, plant and equipment are stated at historical cost less any accumulated depreciation and impairment losses.

Depreciation is calculated on a diminishing value basis over the estimated useful life of the asset using depreciation rates published by Inland Revenue. Assets estimated useful life is reassessed annually. The following depreciation rates have been used:

Computers	50% - 67% DV
Office equipment	19% - 67% DV
Furniture and fittings	9% - 25% DV



Vehicles 30%- 36%DV

Any gain or loss arising on disposal is included in profit or loss in the year the asset is disposed.

Impairment

If the estimated recoverable amount of an asset is less than its carrying value, the asset is written down to its recoverable amount and the impairment recognised in profit and loss.

Investments

Investments including capital notes, bond investments and preference shares are recorded at market value. Gains and losses are recognised in profit or loss for movement in valuation between balance dates.

Investment in subsidiary

BIZ Otago Limited is a wholly owned subsidiary of the Chamber. Dividend income is recognised in profit and loss when received. Shares are stated at cost written down to a recoverable amount if less than cost, with any impairment loss recognised in profit and loss

Inventory

Inventories are stated at the lower of cost and net realisable value.

Leases

Operating lease payments are recognised as an expense in profit or loss on a straight-line basis over the lease term.

Income tax

The income tax expense in profit or loss represents the estimated current obligation payable in the current year to Inland Revenue adjusted for any differences between estimated and actual income tax payable in prior years.

Goods and Services tax (GST)

All amounts are stated exclusive of GST except for payables and receivables which are stated inclusive of GST.

Note 3 Other income

	Consolidated		Chamber	
	2018 \$	2017 \$	2018 \$	2017 \$
Interest	10,522	10,881	10,522	10,881
Revaluation on investments	0	0	0	0
	10,522	10,881	10,522	10,881

Note 4 Donations & Grants

The Chamber received a donations & Grants from the following sources

	Consolidated		Chamber	
	2018 \$	2017 \$	2018 \$	2017 \$
Otago Community Trust	45,000	40,000	45,000	40,000
The Southern Trust	10,000	0	10,000	0
Bendigo Valley	5,000	0	5,000	0
The Lion Foundation	12,000	0	12,000	0
Otago/Southland Manufactures Association	10,000	0	10,000	0
	82,000	40,000	82,000	40,000



	Consolidated		Chamber	
	2018 \$	2017 \$	2018 \$	2017 \$
Note 5	Identified expenses included in the operating results for the year			
Contractor and subcontractor payments	85,499	26,908	85,499	26,908
Doubtful debts	4,564	(3,832)	4,564	(3,832)
Depreciation of property, plant and equipment	13,327	15,422	13,327	15,422
Finance costs	856	642	856	642
Fringe benefit tax	7,918	7,699	7,918	7,699
Impairment losses	1,930	2,224	1,930	3,212
Insurance	9,680	8,984	9,680	8,984
Legal	900	0	900	0
Loss of sale of assets	0	98	0	98
NZCCI levy	3,150	3,150	3,150	3,150
Operating lease expenses	123,747	132,472	123,747	132,472
Professional and consulting fees	12,215	6,785	12,215	6,785
Resignations	28,322	40,984	28,322	40,984

Note 6 **Receivables**

Receivables	212,509	164,867	212,509	163,069
Less provision for doubtful debts	(14,276)	(9,712)	(14,276)	(9,712)
Net receivables	198,233	155,155	198,233	153,357
Other receivables	6,996	2,858	6,996	2,858
Prepayments	9,025	7,388	9,025	7,388
	214,254	165,401	214,254	163,603

Note 7 **Inventory**

KiwiHost kits	512	457	512	457
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Inventory are for kits on hand at balance date relating to the KiwiHost training programme and are stated at the lower of cost and net realisable value.

Note 8 **Investments (recorded at market value)**

Auckland city council bonds	0	25,673	0	25,673
Total investments maturing <1 year	0	25,673	0	25,673
ANZ subordinated bonds	0	30,510	0	30,510
Auckland international airport notes	32,280	32,352	32,280	32,352
Infratil bonds	26,903	27,577	26,903	27,577
Total investments maturing >1 year	59,183	90,439	59,183	90,439



	Consolidated		Chamber	
	2018 \$	2017 \$	2018 \$	2017 \$

Note 9 Investment in subsidiary

Investment in BIZ Otago Limited	0	0	2,114	2,114
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Share capital in BIZ Otago Limited, 100% interest of 10,000 ordinary shares.

Note 10 Plant and equipment

Computer equipment	28,168	25,411	28,168	25,411
Accumulated depreciation	(24,781)	(21,768)	(24,781)	(21,768)
Net book value computer equipment	3,387	3,643	3,387	3,643
Furniture and fittings	115,828	114,631	115,828	114,631
Accumulated depreciation	(66,770)	(61,050)	(66,770)	(61,050)
Net book value furniture and fittings	49,058	53,581	49,058	53,581
Office equipment	30,477	29,869	30,477	29,869
Accumulated depreciation	(29,148)	(28,550)	(29,148)	(28,550)
Net book value office equipment	1,329	1,319	1,329	1,319
Vehicles	50,563	50,563	50,563	50,563
Accumulated depreciation	(42,988)	(38,991)	(42,988)	(38,991)
Net book value vehicles	7,575	11,572	7,575	11,572
Total net book value	61,349	70,115	61,349	70,115

Note 11 Payables

GST	16,711	19,421	16,711	19,879
Other Payables	154,737	34,725	154,737	34,725
Payables	5,496	21,533	5,496	18,029
Provision for Holiday Pay	40,887	27,574	40,887	27,574
	217,831	103,253	217,831	100,207

Note 12 Term loan

Westpac Term Loan	0	5,387	0	5,387
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A fixed term loan was taken out in April 2015 to finance the purchase of a motor vehicle. Loan of \$18,000 payable over 3 years at an interest rate of 7.39%p.a. Repayments are monthly at \$560. Secured over the vehicle. This was repaid in August 2017.

Note 13 Non-cancellable operating leases

Current	75,656	114,810	75,656	114,810
Non-current	15,652	75,494	15,652	75,494
	91,308	190,304	91,308	190,304



Note 14 Related parties

Past Chamber director Chris Staynes is a trustee of the For Trades Apprenticeship Training Trust (the Trust). The Chamber provided management services to the Trust totalling \$140,100 in 2018, (2017: \$171,100). At 30 June 2018, the Trust owed \$43,850 to the Chamber, (2017: \$43,950).

Director Chris Staynes has an interest in the following entities which the Chamber transacts with in the normal course of business:

Deputy Mayor, Dunedin City Council	partner of the Chamber
Chair of Cargill Enterprises	supplier/member of the Chamber
Director of Scott Technology	member of the Chamber
Shareholder of Wine Freedom	supplier/member of the Chamber

From time to time other directors, their business entities and staff, as members of the Chamber, purchase services from the Chamber within the normal course of business.

Director Rebecca Twemlow is the owner of Firebrand Holdings Ltd who provide web design, marketing and mail communications for the Chamber. Payments for services totalling \$1,578 (2017: \$2,110) have been made by the Chamber.

Director David Shelton is a Principal at JW Smeaton's. The Chamber contracts end of month collation financial accounts to JW Smeaton's to a value of \$19,341 (2017: \$11,560)

Director Mike Van Aart of Van Aart Sycamore Lawyers; Tony Sycamore provided contracted project management advice for due diligence on the proposed Otago Chamber of Commerce and the Otago Southland Employers Association pre-merger documents to a value of \$nil (2017: \$4,128).

Grant McKenzie is the CEO of Allied press who the Chamber has advertising annually within the Star Newspaper supporting local business \$4,575 (2017: \$4,444) and a fortnightly opinion piece in the Star Newspaper.

Note 17 Capital commitments and contingencies

The Chamber has no contracted future capital expenditure which has not been accounted for in the financial statements (2017: nil)

The Chamber has guaranteed the banking arrangements of the For Trades Apprenticeship Training Trust (the Trust) to a limit of \$50,000 relating to a letter of credit in place for payroll purposes. Further, the Chamber has provided an undertaking to the Trustees of the Trust that the Chamber will not call up the outstanding debtor balance of the Trust if it means that the Trust cannot meet its day to day obligations. Other than this matter, the Chamber has no other contingent liabilities at 30 June 2018 (2017: nil)

Note 18 Subsequent events

There are no subsequent events that have a material effect on the financial statements as shown.



INDEPENDENT AUDITOR'S REPORT

To the Members of Otago Chamber of Commerce

Opinion

We have audited the special purpose financial statements of the Otago Chamber of Commerce (the Chamber) on pages 1 to 7, which comprises the statement of financial position as at 30 June 2018, and statement of financial performance and the statement of changes in equity for the year then ended and notes to the financial statements including a summary of significant accounting policies.

In our opinion the special purpose financial statements on pages 1 to 7 presents fairly, in all material respects the financial position of the Chamber as at 30 June 2018, and its financial performance for the year then ended in accordance with the statement of accounting policies stated in Note 2 of the special purpose financial statements.

Basis for Opinion

We conducted our audit in accordance with International Standards on Auditing (New Zealand) (ISAs (NZ)), and of the entity information in accordance with the International Standard on Assurance Engagements (New Zealand) ISAE (NZ) 3000. Our responsibilities under these standards are further described in the *Auditor's Responsibilities for the Audit of the Performance Report* section of our report. We are independent of the Chamber in accordance with Professional and Ethical Standard 1 (Revised) *Code of Ethics for Assurance Practitioners* issued by the New Zealand Auditing and Assurance Standards Board, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Our firm carries out other assignments for the Chamber in the area of compliance taxation services. The firm has no other interests in the Chamber.

Information Other Than the Performance Report and Auditor's Report

The Directors are responsible for the other information. The other information comprises the information included in the Annual Report that precedes the special purpose financial statements, but does not include the financial statements and our auditor's report thereon.

Our opinion on the financial statements does not cover the other information and we do not express any form of audit opinion or assurance conclusion thereon.

In connection with our audit of the special purpose financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated.

If, based on the work we have performed, we conclude that there is a material misstatement of this other information; we are required to report that fact. We have nothing to report in this regard.

Emphasis of Matter – Basis of Accounting and Restriction on Distribution

We draw attention to Note 2 to the special purpose financial statements, which describes the basis of accounting. The special purpose financial statements are prepared to assist the Chamber to report the financial performance and position to the members and to meet the requirements of the Chamber's Constitution & Rules. As a result, the special purpose financial statements may not be suitable for another purpose. Our report is intended solely for the Chamber and should not be distributed to parties' other than the Chamber and its members. Our opinion is not modified in respect of this matter.

Responsibilities of the Directors for the Special Purpose Financial Statements

Those charged with governance are responsible on behalf of the Chamber for the preparation of the special purpose financial statements in accordance with the basis of accounting outlined in Note 2 and for such internal control as those charged with governance determine is necessary to enable the preparation of special purpose financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the special purpose financial statements, those charged with governance are responsible for assessing the Chamber's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless those charged with governance either intend to liquidate the Chamber or to cease operations, or have no realistic alternative but to do so.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (NZ) and ISAE (NZ) 3000 will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the decisions of users taken on the basis of this performance report.

As part of an audit in accordance with ISAs (NZ) and ISAE (NZ) 3000, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control;
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Chamber's internal control;

- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management;
- Conclude on the appropriateness of the use of the going concern basis of accounting by the directors and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Chamber's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the performance report or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Chamber to cease to continue as a going concern;
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the performance report represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with the director's regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Crowe Horwath.

Crowe Horwath New Zealand Audit Partnership

CHARTERED ACCOUNTANTS

Dated at Dunedin this 25th day of September 2018



Level 3, Public Trust Building, 442 Moray Place, PO Box 5713, Dunedin
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