



Annual Report 2019

members | reputation | results

The Otago Chamber of Commerce Incorporated

Notice of Meeting

Of the one hundred and thirty second Annual General Meeting of the Otago Chamber of Commerce Incorporated

Date Thursday 10 October 2019

Time 12:30pm

Venue Level 3
Public Trust Building
442 Moray Place
Dunedin

General Business

Any general business must be notified to the Chief Executive by 5pm Friday 4th October 2019.

Business

1. Apologies
2. Confirmation of minutes of the 131st Annual General Meeting
3. Matters Arising
4. To receive and adopt the annual report and financial statements for the year ended 30 June 2019
5. To record the appointment of auditor
6. To consider any general business that may be legally brought before the meeting

Register your attendance at the 132nd Annual General Meeting no later than 5pm, Friday 4th October 2019. Phone 03 479 0181 or email office@otagochamber.co.nz

The Otago Chamber of Commerce Incorporated

Directory

Nature of business	Business services
Registered office	Level 3, Public Trust Building 442 Moray Place, Dunedin
Postal address	PO Box 5713, Dunedin 9058
Phone	03 479 0181
Email	office@otagochamber.co.nz
Website	www.otagochamber.co.nz
Incorporation Number	226943
Inland Revenue Number	10 356 997
Bankers	Westpac
Auditor	Crowe New Zealand Audit Partnership
Lawyers	Staley Cardoza

Board of Directors

Elected

Alan Preston	Bedpost
David Shelton	J W Smeaton Ltd
Professor George Benwell	University of Otago Business School
Rebecca Twemlow	Firebrand (Vic President)
Mark Cameron	Action Engineering
Grant McKenzie	Allied Press (President)
Adrienne Ensor	Cooke Howlison Toyota
Sandy Graham	Dunedin City Council
Tania Dickie	NZCU South

Committees

George Benwell	Business Awards Chair
David Shelton	Audit and Finance Chair
Neil Finn-House	Retailers Chair
Scott Sinclair	Central Otago Advisory Chair
Scott Willis	Energy Chair
Sophie Barker	Tourism Chair
Stephen Halliwell	North Otago Advisory Chair

NZCCI Representatives

Dougal McGowan

Life Members

Bevan Rickerby | Chris Staynes | David Humphrey, VRD, JP
Steven Brocklebank | John Christie

Chamber Team

Dougal McGowan (Chief Executive)
Bruce Dunn | Karen McCleery | Cara Bradley
Katie Greene | Kevin Flaws | Gemma Allan | Michael Idour
Sarah Rickerby | Tania Lane | Nicky Aldridge-Masters
Stephanie Cox | Liam Dell | Tara Druce | Julie Ford

Otago Chamber of Commerce Incorporated

President Report

It is my pleasure to present the 2018/2019 annual report for the Otago Chamber of Commerce.

This year we have continued the progress from previous years and continued to ensure that the Chamber is in a sound financial position. We have recorded an operating surplus (before taxation) of \$58.6k (last year \$24.7k). This is a pleasing result and the increase in surplus has been due to the additional activity the Chamber has been carrying out during the year including our most successful Westpac Business awards.

Membership for the year also continued to grow. This is the second year in a row now that we have had membership growth. This is very pleasing given the significant decline in membership in the last ten years.

During the year the Board and team from the Chamber embarked on the Innov8 2 Gr8 programme. This encouraged us all to look to the future and look at how the Chamber can better engage, advocate and represent our members better in the future. This is now being developed into a work plan that we will implement in the next 12-18 months.

We were also successful late in the financial year to secure the contract for Regional Business Partnership programme. In the past we have delivered parts of this programme in conjunction with Enterprise Dunedin and the Otago Southland Employers Association. This will be an exciting opportunity and positive challenge to grow the service and engagement with business over the next two years.

The 2018/2019 year continues the trend of the previous couple of years, with events and engagement continuing to increase. We are now having more people attend events and training than any previous year. Our role in Advocacy, with the five local and regional councils, central government

and its various ministries, continues to be a valuable way to influence decision making to better support business and remains a strong mandate from the membership.

The Board and myself would like to thank Dougal and the team for their efforts during the year. Given the growth in membership, training activity and engagement the team has really stepped up in delivering for the membership.

I would also like to thank sponsors, committees and partners, along with our members. You have all contributed to a productive and successful year for the Chamber.

I would like to thank my fellow Directors for all their hard work on behalf of the Chamber. I always enjoy the robust discussion around the board table as it helps ensure we get a great outcome for our members.



Grant McKenzie | President

Otago Chamber of Commerce Incorporated

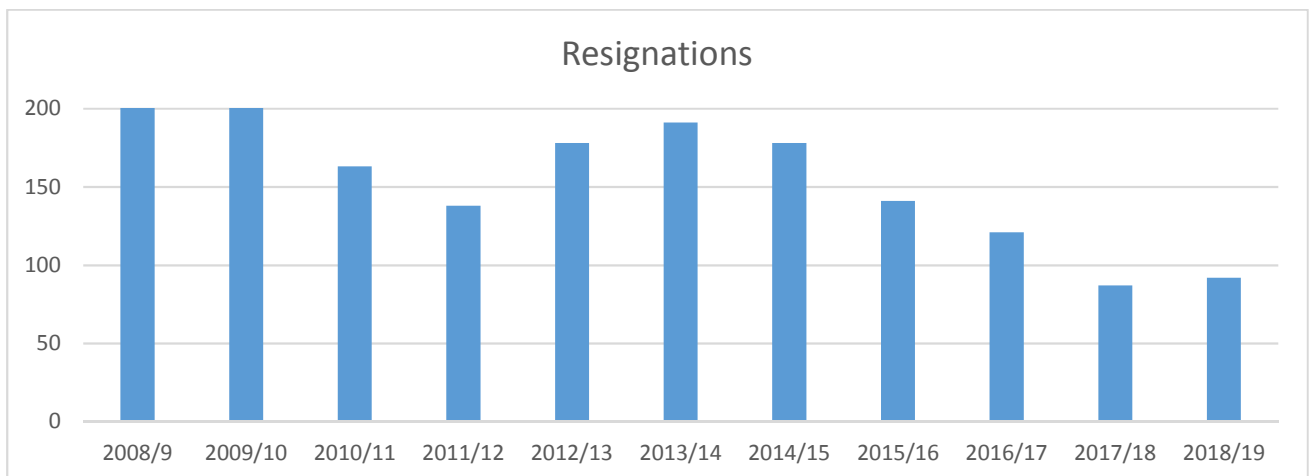
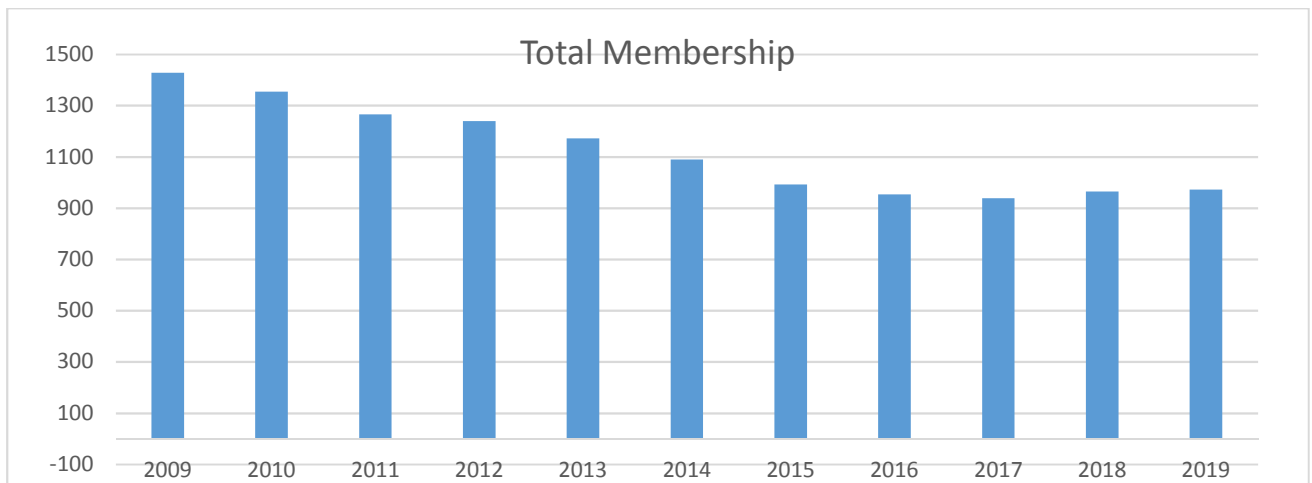
Members

<u>Total Membership</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>
	972	963	938	953

Regional membership was steady at just under 25% of total membership. There are now more members than in previous years, there has continued to be a positive turnaround with an increase in the number of new members, but last year saw a slight increase in the number of resignations.

26 new members joined the Chamber in the regions, along with 75 new members in Dunedin. Overall there were slightly fewer new members than the previous year, but was again on par with the previous 2 years, at around 100 new members.

Resignation numbers were slightly higher than last year, but still lower than long term averages and some of these were absorbed under franchisees, thus still engaged with the Chamber network. 50 businesses were sold, closed, relocated, liquidated or just gone.

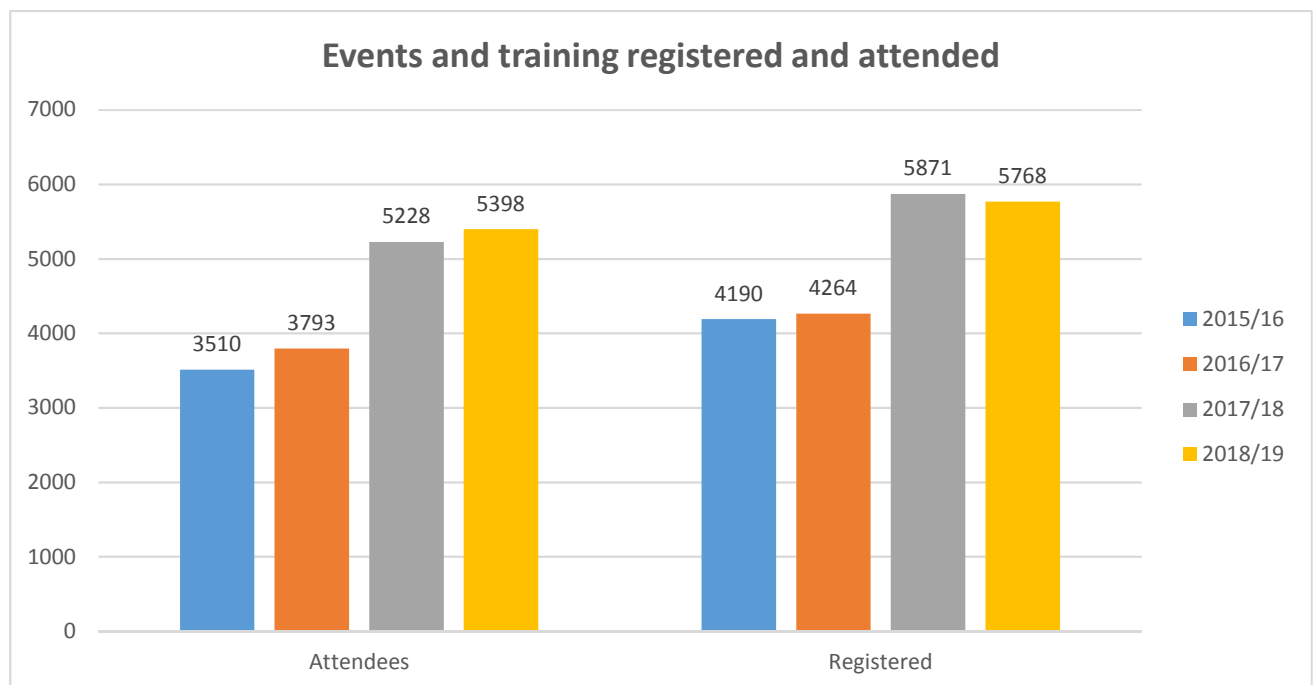


Activities/Training

Total Training and Events	2019	2018	2017	2016
Training ,Events activities Run	238	241	213	208
Training	125	110	112	129
Events	111	128	82	76
Awards	2	3	3	3
Attendees	5398	5228	3793	3501
Participation Rate	94%	89%	89%	84%

A good mix of training events were offered to members over the 12 months including two golf tournaments in Alexandra and Dunedin. There were 37 events run across the region providing direct contact with members, as well as the monthly networking functions. There were also activities for the Not for Profits and increased numbers of BA5s throughout the region.

20 Kiwihost programmes, 35 Not for Profit sessions and 107 presentations, guest or chamber specific activities were delivered. The wide selection of other workshops included Prince2 Project Management, Team Leader training, and we introduced our leadership academies.



Otago Chamber of Commerce Incorporated

Reputation

Partnerships

The Chamber continued to work closely with partners and strategic organisations in the Otago region including:

- The Dunedin City Council
- The Otago Regional Council
- The Clutha District Council
- The Central Otago District Council
- The Waitaki District Council
- Grow Dunedin Partnership
- Otago Community Trust
- Project China
- Study Dunedin
- Youth Employment Success (YES)
- Canterbury Safety Charter
- Workforce Development Group
- Hospital Rebuild Local Advisory Group
- Southern Trust
- Lion Foundation
- University of Otago
- University of Otago Business School
- Otago Polytechnic
- Air New Zealand
- Westpac
- Noel Leeming
- OfficeMax
- Otago Daily Times
- Z Energy
- Southern Hub Chambers

Submissions

Waitaki District Plan - Heritage Buildings
Central Otago Economic Development Strategy
Employer-Assisted Temporary Work Visa System
National Polytechnic Review
Central City Plan
DCC Annual Plan
Waitaki District Plan
Emergency Management Otago Draft Plan
Clutha District Council Annual Plan

We also made other supporting advocacy reports:

Immigration
Easter trading
Otago Regional Council Annual Plan

Otago Chamber of Commerce Incorporated

Results

Energy Leaders

We continue to lead business and community in energy sustainability and responsible business.

Employment Initiatives

The 4Trades Apprenticeship Trust continued to be managed by the Chamber, employing and mentoring apprentices for automotive, building, creative, joinery and plumbing trades. We also act as Chair and Champion for the Workforce Development Group.

Finances

The Chamber reported a small annual profit for the third time in 6 years. However, the costs of offering services and advocacy to members keep increasing in an environment where contracts, sponsorships and external funding are becoming harder to access. The Chamber is updating its strategic plan and operational plan to look at ways to add value for members and create financial sustainability while reducing the dependency on membership fees.

Leadership Academy

This new programme allowed participants access to the wealth of knowledge and experience of a number of well-known and respected business leaders from the region.

Membership

Several strategies were set in place to ensure engagement of members in Chamber services and communications. Our new strategic plan and membership engagement is based on business membership but individual self-directed engagement.

Engagement

We had more people attend activities coordinated and run by the Chamber than any previous recorded time, with over 5300 people attending activities. This does not include presentations delivered to businesses and organisations on request.

Networking

30 BA5s were held around the region. There were an additional 30 identified networking activities carried out over the year.

Regional Partner Network

280 businesses were engaged by the Chamber as part of the contract held with New Zealand Trade and Enterprise, with 216 capability vouchers issued at a value of \$210,542 for follow-up training and development programmes. In June we were awarded the sole provider contract for the RBP throughout the Otago region.



THE
OTAGO
CHAMBER OF
COMMERCE

for the year ending 30 June 2019

Special Purpose Financial Report

Contents

Statement of financial performance	Page 1
Statement of changes in equity	Page 1
Statement of financial position	Page 2
Statement of accounting policies	Page 3
Notes to the financial statements	Page 3
Independent auditors' report	Page 8

Otago Chamber of Commerce Incorporated
Special Purpose Financial Report for the year ended 30 June 2019

Statement of financial performance
For the year ended 30 June 2019

	Note	Consolidated		Chamber	
		2019 \$	2018 \$	2019 \$	2018 \$
Chamber revenue		1,422,889	1,212,974	1,422,889	1,214,538
Other income	3	13,972	8,592	13,972	8,592
Total revenue		1,436,861	1,221,566	1,436,861	1,223,130
Chamber expenses	5	1,378,208	1,196,814	1,378,120	1,199,817
Net profit (loss) before income tax		58,653	24,752	58,741	23,313
Income tax expense		124	0	124	0
Net profit (loss)		58,529	24,752	58,617	23,313

This statement is to be read in conjunction with the notes to the financial statements on pages 3 to 7

Statement of changes in equity
For the year ended 30 June 2019

	Note	Consolidated		Chamber	
		2019 \$	2018 \$	2019 \$	2018 \$
Balance at 30 June 2018		565,798	541,046	564,359	541,046
Net profit (loss)		58,529	24,752	58,617	23,313
Balance at 30 June 2019		624,327	565,798	622,976	564,359

This statement is to be read in conjunction with the notes to the financial statements on pages 3 to 7



Otago Chamber of Commerce Incorporated
Special Purpose Financial Report for the year ended 30 June 2019

Statement of financial position

As at 30 June 2019

	Note	Consolidated		Chamber	
		2019 \$	2018 \$	2019 \$	2018 \$
Equity		624,327	565,798	622,976	564,359
Represented by:					
Current assets					
Cash and short term deposits		533,650	445,837	530,135	442,284
Receivables	6	192,123	214,254	192,123	214,254
Inventory	7	413	512	413	512
Investments	8	25,950	0	25,950	0
Provision for income tax		2,959	2,494	2,959	2,494
		755,095	663,097	751,580	659,544
Non-current assets					
Investments	8	32,115	59,183	32,115	59,183
Investment in subsidiary	9	0	0	2,114	2,114
Plant and equipment	10	66,978	61,349	66,978	61,349
		99,093	120,532	101,207	124,646
Total assets		854,188	783,629	852,787	782,190
Current liabilities					
Payables	11	229,861	217,831	229,811	217,831
Total liabilities		229,861	217,831	229,811	217,831
Net assets		624,327	565,798	622,976	564,359

Approved for and on behalf of the Board of Directors

Director



Date 30 September 2019

Director



Date 30 September 2019

This statement is to be read in conjunction with the notes to the financial statements on pages 3 to 7



Notes to the financial statements

Note 1 Reporting entity

The Otago Chamber of Commerce Incorporated (the Chamber) is a society registered under the Incorporated Societies Act 1908.

The Chamber's mission is to lead, develop and promote the interests of business for the benefit of the Otago community.

The special purpose financial report comprises statements of accounting policies, financial performance, changes in equity and financial position as well as notes to the financial statements contained on pages 3 to 7 of this special purpose financial report.

Note 2 Statement of accounting policies

Basis of preparation

The financial statements have been specifically prepared for the purposes of meeting the Chamber's income tax requirements and reporting to members.

Historical cost

These financial statements have been prepared on a historical cost basis, except for certain assets which have been revalued as identified in the specific accounting policies below. The financial statements are presented in New Zealand dollars (NZ\$).

Changes in accounting policy

There have been no changes in accounting policies from those in the prior year.

Consolidated financial statements

Subsidiaries are those entities controlled directly by the Chamber. The financial statements of subsidiaries are included in the consolidated financial statements using the purchase method of consolidation. The effects of intra-group transactions are eliminated in preparing consolidated financial statements.

Specific accounting policies

Accounts Receivable

Receivables are stated at their estimated realisable value after providing against debts where collection is doubtful. Individual debts that are known to be uncollectible are written off in the period that they are identified.

Property, plant and equipment

Property, plant and equipment are stated at historical cost less any accumulated depreciation and impairment losses.

Depreciation is calculated on a diminishing value basis over the estimated useful life of the asset using depreciation rates published by Inland Revenue. Assets estimated useful life is reassessed annually. The following depreciation rates have been used:

Computers	50% - 67% DV
Office equipment	19% - 67% DV
Furniture and fittings	9% - 25% DV
Vehicles	30% - 36% DV



Any gain or loss arising on disposal is included in profit or loss in the year the asset is disposed.

Impairment

If the estimated recoverable amount of an asset is less than its carrying value, the asset is written down to its recoverable amount and the impairment recognised in profit and loss.

Investments

Investments including capital notes, bond investments and preference shares are recorded at market value. Gains and losses are recognised in profit or loss for movement in valuation between balance dates.

Investment in subsidiary

BIZ Otago Limited is a wholly owned subsidiary of the Chamber. Dividend income is recognised in profit and loss when received. Shares are stated at cost written down to a recoverable amount if less than cost, with any impairment loss recognised in profit and loss

Inventory

Inventories are stated at the lower of cost and net realisable value.

Leases

Operating lease payments are recognised as an expense in profit or loss on a straight line basis over the lease term.

Income tax

The income tax expense in profit or loss represents the estimated current obligation payable in the current year to Inland Revenue adjusted for any differences between estimated and actual income tax payable in prior years.

Goods and Services tax (GST)

All amounts are stated exclusive of GST except for payables and receivables which are stated inclusive of GST.

Note 3 Other income

	Consolidated		Chamber	
	2019 \$	2018 \$	2019 \$	2018 \$
Interest	15,090	10,522	15,090	10,522
Revaluation on investments	-1,118	-1,930	-1,118	-1,930
	13,972	8,592	13,972	8,592

Note 4 Donations & Grants

The Chamber received a donations & Grants from the following sources

	Consolidated		Chamber	
	2019 \$	2018 \$	2019 \$	2018 \$
Otago Community Trust	40,000	45,000	40,000	45,000
The Southern Trust	12,000	10,000	12,000	10,000
Bendigo Valley	0	5,000	0	5,000
The Lion Foundation	12,000	12,000	12,000	12,000
Otago/Southland Manufactures Association	0	10,000	0	10,000
The Warehouse	521	0	521	0
	64,521	82,000	64,521	82,000



	Consolidated		Chamber	
	2019 \$	2018 \$	2019 \$	2018 \$
Note 5	Identified expenses included in the operating results for the year			
Contractor and subcontractor payments	28,983	85,499	28,983	85,499
Doubtful debts	12,477	4,564	12,477	4,564
Depreciation of property, plant and equipment	11,286	13,327	11,286	13,327
Finance costs	132	856	132	856
Fringe benefit tax	7,750	7,918	7,750	7,918
Impairment losses	1,118	1,930	1,118	1,930
Insurance	9,086	9,680	9,806	9,680
Legal	700	900	700	900
NZCCI levy	3,189	3,150	3,189	3,150
Operating lease expenses	112,237	123,747	112,237	123,747
Professional and consulting fees	9,760	12,215	9,760	12,215
Resignations	31,534	28,322	31,534	28,322

Note 6 **Receivables**

Receivables	201,338	212,509	201,338	212,509
Less provision for doubtful debts	(26,753)	(14,276)	(26,753)	(14,276)
Net receivables	174,585	198,233	174,585	198,233
Other receivables	9,168	6,996	9,168	6,996
Prepayments	8,370	9,025	8,370	9,025
	192,123	214,254	192,123	214,254

Note 7 **Inventory**

KiwiHost kits	413	512	413	512
---------------	-----	-----	-----	-----

Inventory are for kits on hand at balance date relating to the KiwiHost training programme and are stated at the lower of cost and net realisable value.

Note 8 **Investments (recorded at market value)**

Infratil Bonds	25,950	0	25,950	0
Total investments maturing <1 year	25,950	0	25,950	0
Auckland international airport notes	32,115	32,280	32,115	32,280
Infratil bonds	0	26,903	0	26,903
Total investments maturing >1 year	32,115	59,183	32,115	59,183



	Consolidated		Chamber	
	2019 \$	2018 \$	2019 \$	2018 \$
Note 9	Investment in subsidiary			
Investment in BIZ Otago Limited	0	0	2,114	2,114
Share capital in BIZ Otago Limited, 100% interest of 10,000 ordinary shares.				
Note 10	Plant and equipment			
Computer equipment	31,072	28,168	31,072	28,168
Accumulated depreciation	(22,430)	(24,781)	(22,430)	(24,781)
Net book value computer equipment	8,642	3,387	8,642	3,387
Furniture and fittings	120,016	115,828	120,016	115,828
Accumulated depreciation	(72,016)	(66,770)	(72,016)	(66,770)
Net book value furniture and fittings	48,000	49,058	48,000	49,058
Office equipment	31,395	30,477	31,395	30,477
Accumulated depreciation	(26,025)	(29,148)	(26,025)	(29,148)
Net book value office equipment	5,370	1,329	5,370	1,329
Vehicles	50,563	50,563	50,563	50,563
Accumulated depreciation	(45,597)	(42,988)	(45,597)	(42,988)
Net book value vehicles	4,966	7,575	4,966	7,575
Total net book value	66,978	61,349	66,978	61,349
Note 11	Payables			
GST	11,063	16,711	11,063	16,711
Other Payables	149,967	154,737	149,967	154,737
Payables	14,483	5,496	14,433	5,496
Provision for Holiday Pay	54,348	40,887	54,348	40,887
	229,861	217,831	229,811	217,831
Note 12	Non-cancellable operating leases			
Current	113,443	75,656	113,443	75,656
Non-current	303,195	15,652	303,195	15,652
	416,638	91,308	416,638	91,308



Note 13 Related parties

From time to time other directors, their business entities and staff, as members of the Chamber, purchase services from the Chamber within the normal course of business.

Director Rebecca Twemlow is the owner of Firebrand Holdings Ltd who provide web design, marketing and mail communications for the Chamber. Payments for services totalling \$1,739 (2018: \$1,578) have been made by the Chamber.

Director David Shelton is a Principal at JW Smeaton's. The Chamber contracts end of month collation financial accounts to JW Smeaton's to a value of \$17,774 (2018: \$19,341)

Director Grant McKenzie is the CEO of Allied press who the Chamber has advertised annually with in the Star Newspaper supporting local business, a fortnightly opinion piece in the Star Newspaper, and recruitment advertising \$7,552 (2018: \$4,575)

Note 14 Capital commitments and contingencies

The Chamber has no contracted future capital expenditure which has not been accounted for in the financial statements (2018: nil)

The Chamber has guaranteed the banking arrangements of the For Trades Apprenticeship Training Trust (the Trust) to a limit of \$50,000 relating to a letter of credit in place for payroll purposes. Further, the Chamber has provided an undertaking to the Trustees of the Trust that the Chamber will not call up the outstanding debtor balance of the Trust if it means that the Trust cannot meet its day to day obligations. Other than this matter, the Chamber has no other contingent liabilities at 30 June 2019 (2018: nil)

Note 15 Subsequent events

There are no subsequent events that have a material effect on the financial statements as shown.





INDEPENDENT AUDITOR'S REPORT

To the Members of Otago Chamber of Commerce Incorporated

Crowe New Zealand Audit
Partnership
44 York Place
Dunedin
PO Box 188
Dunedin 9054, New Zealand
Main +64 (03) 477 5790
Fax +64 (03) 474 1564
www.crowe.nz

Opinion

We have audited the consolidated special purpose financial statements of the Otago Chamber of Commerce Incorporated and its controlled entity (the Chamber) on pages 1 to 7, which comprises the statement of financial position as at 30 June 2019, and statement of financial performance and the statement of changes in equity for the year then ended and notes to the special purpose financial statements including a summary of significant accounting policies.

In our opinion the special purpose financial statements on pages 1 to 7 presents fairly, in all material respects the financial position of the Chamber as at 30 June 2019, and its financial performance for the year then ended in accordance with the statement of accounting policies stated in Note 2 of the special purpose financial statements.

Basis for Opinion

We conducted our audit in accordance with International Standards on Auditing (New Zealand) (ISAs (NZ)), and of the entity information in accordance with the International Standard on Assurance Engagements (New Zealand) ISAE (NZ) 3000. Our responsibilities under these standards are further described in the *Auditor's Responsibilities for the Audit of the Performance Report* section of our report. We are independent of the Chamber in accordance with Professional and Ethical Standard 1 (Revised) *Code of Ethics for Assurance Practitioners* issued by the New Zealand Auditing and Assurance Standards Board, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Our firm carries out other assignments for the Chamber in the area consulting and taxation compliance services. The firm has no other interests in the Chamber.

Information other than the Financial Statements and Auditor's Report

The Directors are responsible for the other information in the Annual Report. Our opinion on the special purpose financial statements does not cover the other information included in the Annual Report and we do not and will not express any form of assurance conclusion on the other information. At the time of our audit, there was no other information available to us.

In connection with our audit of the special purpose financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If, based on the work we have performed, we conclude that there is a material misstatement of this other information; we are required to report that fact.



Emphasis of Matter – Basis of Accounting and Restriction on Distribution

We draw attention to Note 2 to the special purpose financial statements, which describes the basis of accounting. The special purpose financial statements are prepared to assist the Chamber to report the financial performance and position to the members and to meet the requirements of the Chamber's Constitution & Rules. As a result, the special purpose financial statements may not be suitable for another purpose. Our report is intended solely for the Chamber and should not be distributed to parties' other than the Chamber and its members. Our opinion is not modified in respect of this matter.

Responsibilities of the Directors for the Special Purpose Financial Statements

The Directors are responsible on behalf of the Chamber for the preparation of the special purpose financial statements in accordance with the basis of accounting outlined in Note 2 and for such internal control as those charged with governance determine is necessary to enable the preparation of special purpose financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the special purpose financial statements, those charged with governance are responsible for assessing the Chamber's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless those charged with governance either intend to liquidate the Chamber or to cease operations, or have no realistic alternative but to do so.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (NZ) and ISAE (NZ) 3000 will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the decisions of users taken on the basis of this performance report.

As part of an audit in accordance with ISAs (NZ) and ISAE (NZ) 3000, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Chamber's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of the use of the going concern basis of accounting by the



directors and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Chamber's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the performance report or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Chamber to cease to continue as a going concern.

- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the performance report represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with the director's regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

A handwritten signature in blue ink that reads "Crowe".

Crowe New Zealand Audit Partnership

CHARTERED ACCOUNTANTS

Dated at Dunedin this 30th day of September 2019



Level 3, Public Trust Building, 442 Moray Place, PO Box 5713, Dunedin
03 479 0181 | E office@otagochamber.co.nz | www.otagochamber.co.nz