

Project Management			FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	M	NM	RBP
Prince2 Foundation	3 days	Dunedin				11-13						23-25	\$2473	\$2473	✓
Prince2 Practitioner	2 days	Dunedin				14-15						26-27	\$1265	\$1265	✓
Combined Foundation & Practitioner	5 days	Dunedin				11-15						23-27	\$3738	\$3738	
Management Development			FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	M	NM	RBP
Leadership Academy	8 x 2hrs	Dunedin	14, 21, 28	6, 13, 20, 27	3				7, 14, 21, 28	4, 11, 18, 25			\$1725	\$1725	✓
Leadership Academy	3 x 5hrs	Central				7, 14, 21					8, 15, 22		\$1725	\$1725	✓
Ageing Workforce Strategy Programme	3x 4hrs	Dunedin											\$2875	3307	✓
Resilient Leadership Support (TFTL)	1 day	Dunedin	18				17		4	15		10	\$690	\$790	✓ COV Sup
Lean & Sustainability			FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	M	NM	RBP
Productivity & Profit	1 day	Dunedin											\$748	\$863	✓
Identify Capable Suppliers and Manage the Supply Chain	1½ hrs	Dunedin											\$64	\$98	
Employment Law & Human Resource			FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	M	NM	RBP
Wilkinson Rodgers Law Series	Various	Dunedin		9, 17, 24	29	19, 26	30						Various		✓
Breakfast Bites	1½ hrs	Dunedin		26	1	13, 28							\$70.00	\$100	
Sales & Marketing			FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	M	NM	RBP
How to Slay Your Sales Dragons	½ day	Dunedin		10			16			22			\$575	\$635	
Sales Management	½ day	ZOOM				20(Z)			25				\$575	\$635	
The Business of Sales	3 hours	Dunedin & ZOOM	28			28(Z)	4(Z)				13		\$250	\$350	
Pitch Camp. Upgrade your presentations.	4 hours	Dunedin						23(W)		3		9(D)	\$150	\$195	
Social Media 4 Real Estate	½ day	Dunedin		18							14		\$395	\$495	
Presenting Online – Part 1 & 2	2 x 1.5hr	ZOOM				19 & 21 (Z)							\$250	\$350	
Mastering Presentation & Speaking Techniques	1 day	Dunedin	21			1	26		21			11	\$863	\$1093	
Personal & Workplace Development			FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	M	NM	RBP
Te Reo EduBits	4x 1hr	ZOOM	21, 28	6, 13		8, 15, 22, 29		31	7, 14, 21				\$250	\$390	
FREE LT. The Power of Neurodiversity	1 hour	Dunedin								7			FREE	FREE	
FREE LT. Become a secured creditor	1 hour	Dunedin											FREE	FREE	
Managing Workplace Conflict	½ day	Dunedin								22			\$395	\$495	
Effective Workplace Communication	½ day	Dunedin									27		\$250	\$350	
Manage your Time More Effectively	1½ hrs	Dunedin		9				6			5		\$70	\$110	
Harnessing Your Resilience	90mins	ZOOM					23					17	\$125	\$175	
Wellbeing for beginners.	3½hours	Dunedin									15		\$250	\$390	✓
Supporting Staff through Change	90mins	ZOOM					9						\$125	\$175	
Writing for Workplace Success	4 x 1.5	Dunedin				5, 12, 19, 26			4, 11, 18, 25		13, 20, 27	3	\$600	\$700	
Riding the Wave of Change	90 mins	ZOOM				25							\$125	\$175	
ONLINE LEARNING															
Reinvent Your Business	8 x 1 hour	Online						Register by July 1					\$686 early bird \$570.	\$686	

			FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	NFP	Commercial
Finance														
Accounting for non-accountants	½ day	D/ZOOM	26			21				11			\$50	\$299
Treasurers' roles risks and responsibilities	½ day	ZOOM	26				19				14		\$50	\$299
Successful funding applications and sponsorships	½ day	ZOOM		26			12				16		\$50	\$299
Personal Development														
Mental Health First Aid Toolbox	4 hours	Dunedin					18	29					\$100	\$299
Leadership			FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	NFP	Commercial
Communication for managers and leaders. Parts 1 & 2.	2 x 2 hours	ZOOM	19					8 & 15					\$50	\$299
Communication for managers and leaders													\$50	\$299
Courageous conversations in the workplace 12.30 – 3.30	3 hours	Optional: Zoom & in person			29	6	10 & 17		19				\$50	\$299
Career Planning for managers & leaders 10am – 11.30am	3 hours	ZOOM					24 &	1			21/28		\$50	\$299
Essentials for managing staff part 1	½ day	Dunedin	25			22			31			11	\$50	\$220
Essentials for managing staff part 2	½ day	Dunedin		3		29				7		18	\$50	\$220
Board & Committee Members			FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	NFP	Commercial
Governance and management	½ day	Dunedin						24					\$50	\$299
Governance and management	½ day	Alexandra											\$50	\$299
Meeting procedures	½ day	ZOOM				7					22		\$50	\$299
Strategic planning – the basics	½ day	Dunedin		5				1					\$50	\$299
Minute writing for Not for Profit Meetings	½ day	ZOOM				6				17			\$50	\$299
Marketing			FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	NFP	Commercial
Social media part 1 + 2	2 x ½ day	ZOOM			21 & 28		26	3		18 & 25			\$100	\$395