

OTAGO CHAMBER OF COMMERCE TERMS AND CONDITIONS

All prices advertised are per participant and GST inclusive

PAYMENTS

1. Training and Other Activities

Payment is required

- on registration by credit card **or**
- must be received by cheque/cash or via online banking prior to the scheduled date of the activity.
- A receipted invoice will be sent out for your records.

2. Subscriptions

In becoming a member of the Otago Chamber of Commerce, the business or individual agrees that:

- The membership agreement does not have an expiry date written into it
- Membership subscriptions are payable annually with the first subscription due upon signing
- Subsequent annual subscriptions are payable by the 20th of the month following invoice
- The minimum membership duration is one year
- Membership can only be resigned in writing and within one month of receipt of the annual renewal notice. Members resigning after this period are liable for subscriptions for that year
- Members are liable for any costs incurred by the Chamber in recovering payment of outstanding accounts

New member payment is required:

Within 7 days of signing of the membership agreement by

- cheque/cash
- online to Otago Chamber of Commerce Inc, Westpac Moray Place 03 0905 0970271 00
- Credit Card payments (Mastercard or Visa) can be made through our website at www.otagochamber.co.nz/payments.

Existing Members

By the 20th of the month following invoice by

- cheque/cash
- online to Otago Chamber of Commerce Inc, Westpac Moray Place 03 0905 0970271 00
- Credit Card payments (Mastercard or Visa) can be made through our website at www.otagochamber.co.nz/payments.

3. Other Payments

By the 20th of the month following invoice by

- cheque/cash
- online to Otago Chamber of Commerce Inc, Westpac Moray Place 03 0905 0970271 00
- Credit Card payments (Mastercard or Visa) can be made through our website at www.otagochamber.co.nz/payments.

REFUNDS AND CANCELLATIONS

If you are unable to attend the activity for which you have registered due to work pressures or ill health please contact us on 03 479 0181 or email office@otagochamber.co.nz.

For a full refund to be given if a paid activity, then cancellation must be received no less than 48 hours prior to the scheduled date.

1. Training Activities

The Chamber reserves the right to add, withdraw, reschedule or substitute presenters and/or vary advertised programmes. Should a training activity fail to attract a minimum number of participants, we reserve the right to cancel it.

In the event of cancellation, the Chamber will refund the entire cost per participant originally charged.

2. Other Activities

The Chamber reserves the right to add, withdraw or reschedule advertised events and functions. Should an event or function fail to attract a minimum number of participants, we reserve the right to cancel it.

In the event of cancellation, the Chamber will refund the entire cost per participant originally charged.